

Facilities Meeting
February 21, 2011
7 pm

Attendees:

Kristen Larson, Committee Chair
Jonathan Hill, Community Member
Bill Shanabruch, Garden Volunteer
Clay Dishon, Board Member
Camden Whitehead, Committee Member
Richard Hayes, Parent
Barry Simmerman, Committee Member

Security Evaluation of PH Bldg

Action: Clay has contacted local police department. Barry and Clay will coordinate a meeting with them to do a walk-thru of PH Building. Will bring back results of meeting to the Facilities Committee with possible recommendations.

IT infrastructure of PH Bldg (RPS and Wheat)

Kristen will contact the Principal to get copies of RPS and Wheat IT reports. Kristen will also contact old volunteers to see if they have any details about circuitry reports obtained through RPS in 2008/09. If no such updated report exists, PHSSA will get an evaluation.

Garden project

Parent Task Force. Bill Shanabruch has offered to be the liaison for the Task Force and Facilities Committee and will serve on both, if the Principal agrees.

Insurance Update

Barry is researching builders risk insurance. Will give another update at next meeting.

Architect update

Principal needs to approve final administrative area and lower level classroom area. Kristen will coordinate.

Committee is looking at hiring a project manager for the construction project. Barry will pull together job description. Will contact RPS to find out process for running an ad.

Early Construction Projects

Abatement: Camden to put together a description of services needed. Outside window repair/painting – Kristen to contact Mimi to see if she knows of firms that do this historical type of work. Jon and Barry will coordinate a time to examine which windows need more immediate attention.

New Business:

Richard Hayes has offered to help coordinate volunteers. Will start with playground project.

Jon Hill has a whiteboard paint product that we may be able to test out on our chalkboards. Kristen will check with Mimi to make sure it's within HTC guidelines.

Miss Utility needs to be contacted 15 days prior to outdoor projects.

Adjourned at 8:25 p.m.